

**Encore Club of Lake Bluff and Lake Forest Inc Bylaws
As of January 20, 2022**

ARTICLE I NAME

The name of the organization shall be Encore Club of Lake Bluff and Lake Forest Inc, dba Encore Club.

ARTICLE II PURPOSE

The purpose of Encore Club shall be to provide opportunity for personal enrichment of its members through a variety of planned nonprofit social functions and recreational activities for its members.

ARTICLE III MEMBERSHIP AND DUES

- A. Membership shall be open to anyone residing in Lake Forest, Lake Bluff or Knollwood. Current members in good standing may continue membership upon relocation out of Lake Forest, Lake Bluff, or Knollwood.
- B. The Club year runs from June 1 to May 31. Membership dues are annual and must be paid in order to retain membership in the Club, to participate in the current year Club activities, and to be included in the membership directory. The annual amount of said dues shall be determined by a majority vote of Board members. New members may join throughout the year.
- C. Prospective members may attend two planned activities or social functions.

ARTICLE IV MEETING

Planned social functions will be scheduled throughout the year, subject to the approval of the Board. The club general meetings will be held at the monthly luncheons.

ARTICLE V BOARD MEMBERS

- A. The executive committee of the Encore Board shall be:
 - a. President/Co – President,
 - b. First Vice President – Membership,
 - c. Second Vice President – Activities,
 - d. Recording Secretary,
 - e. Treasurer.

- B. Other members of the Board shall consist of the following chairmen:
 - a. Communications,
 - b. Luncheons,
 - c. Activity Co-Chair,
 - d. Evening Socials Coordinator,
 - e. Newcomers' Liaison,
 - f. Immediate Past President.

- C. The length of term for Board members shall be one year. However, we ask that new candidates to the board commit to a minimum of two years in one position. With the exception of President, no person shall be elected to the same office for more than four consecutive terms (four years).
- D. Candidates for President shall meet the following requirements:
 - a. If from outside the board, serve one year in a Co-President position.
 - b. If currently on the board, have served at least one year in another board position.
- E. President can serve a maximum of two terms (two years).
- F. Immediate Past Presidents are encouraged to stay on the board as an advisor if their four years have not been met.

ARTICLE VI ELECTION OF BOARD MEMBERS

- A. A nominating committee, composed of three Board members whose terms are ending and three members at large, shall be appointed by the President in January.

- B. A proposed slate of new Board members shall be presented in the March newsletter and voted on at a spring general meeting. Nominations may be made from the floor before the election with prior consent of the nominee. A majority vote of members present shall constitute an election.

ARTICLE VII BOARD MEETINGS

Board meetings shall be called by the President with due notice given to all Board members.

ARTICLE VIII COMMITTEES

The President may form committees which she finds necessary to direct the various activities of the Club. The President shall appoint the chairman, and the chairman shall be responsible for selecting the committee members.

ARTICLE IX USE OF MEMBERSHIP DIRECTORY

Any member using the Club membership directory for business promotion, solicitation, financial profit, or fundraising (the latter upon review by the Executive Committee) is in violation of Club rules and will be dealt with accordingly. This offense could result in expulsion from the Club.

ARTICLE X AMENDMENTS

- A. The process for amending the bylaws consists of:
 - a. Proposed amendment must first be approved by the Board
 - b. Due Notice to the membership will be given by written notice via email
 - c. Vote shall take place at a regular meeting (monthly luncheon) or electronically. Voting period will be specifically stated when it is an electronic vote
 - d. Amendment requires an affirmative vote of two-thirds of the members who vote.